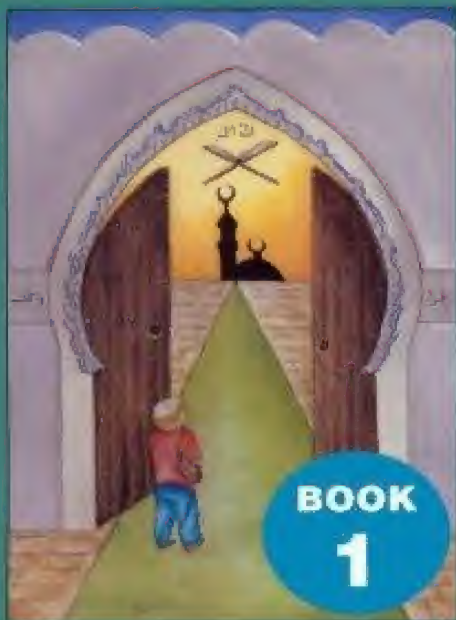


# مِفْتَاحُ الْعَرَبِيَّةِ

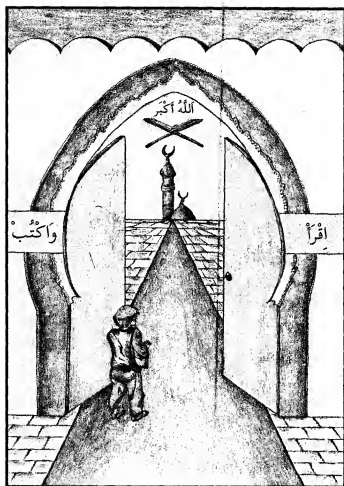


## GATEWAY TO ARABIC

A Foundation Course in Reading and Writing Arabic

Dr. Imran Hamza Alawiye

**Starter Book**



# مِفْتَاحُ الْعَرَبِيَّةِ

## GATEWAY TO ARABIC

Book One

Dr. Imran Hamza Alawiye

A foundation course in reading and writing Arabic

# The Arabic Alphabet

In order to learn any language, one must first master the alphabet and be able to read, write and pronounce it correctly.

Below on the right is the Arabic alphabet. The pronunciation column in the middle is only a rough guide and should not be relied on too heavily. Ask an Arabic speaker to help you master the sounds of the letters, or listen to the audio recording of the book.

Please note that Arabic is written from right to left.

Names of the letters	Pronunciation guide	Arabic letters
Alif	a	ا
Baa	b	ب
Taa	t	ت
Thaa	th	ث
Jeem	j	ج
Ha	h	ح
Kha	kh	خ
Daal	d	د
Dhaal	dh	ذ
Raa	r	ر
Zaa	z	ز
Seen	s	س

Names of the letters	Pronunciation guide	Arabic letters
<u>Sheen</u>	<u>sh</u>	ش
Ṣaad	ṣ	ص
Ḍaad	ḍ	ض
Ṭa	ṭ	ط
Za	z	ظ
‘Ayn	‘	ع
<u>Ghayn</u>	<u>gh</u>	غ
Faa	f	ف
Qaaf	q	ق
Kaaf	k	ك
Laam	l	ل
Meem	m	م
Noon	n	ن
Haa	h	ه
Waaw	w	و
Yaa	y	ي

Write over the letters below, then continue copying  
to complete the page.



Alif



Alif

Alif

Alif

Alif

Alif

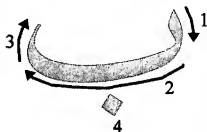
Alif

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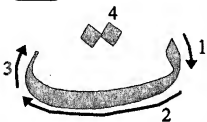
ب ب ب ب ب ب ب

Baa

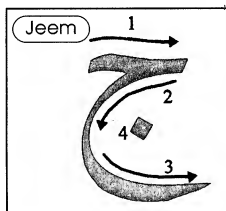
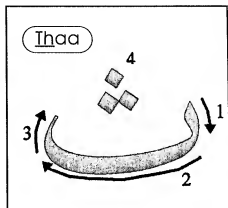
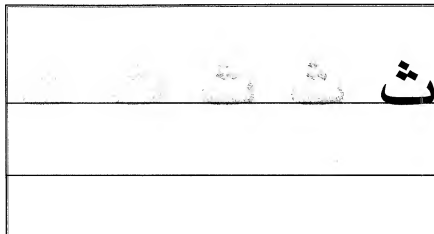


ت ت ت ت ت ت ت

Taa



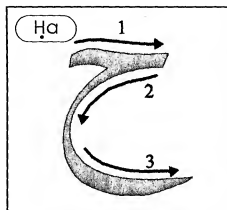
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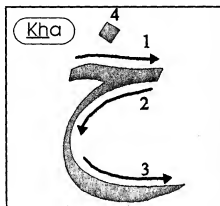
Write over the letters below, then continue copying  
to complete the page.



Handwriting practice for the letter 'Hạ'. It shows four faint letters for tracing followed by a solid black letter 'Hạ'.



Handwriting practice for the letter 'Kha'. It shows four faint letters for tracing followed by a solid black letter 'Kha'.



Write over the letters below, then continue copying to complete the page.



Daal



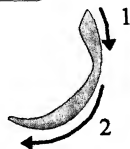
Dhaal



Write over the letters below, then continue copying  
to complete the page.

ر ر ر ر ر

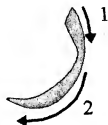
Raa



ز ز ز ز ز

Zaa

3



Write over the letters below, then continue copying to complete the page.



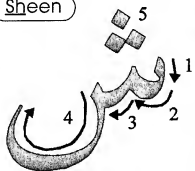
س

Seen



ش

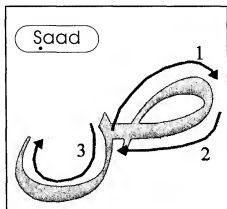
Sheen



Write over the letters below, then continue copying to complete the page.

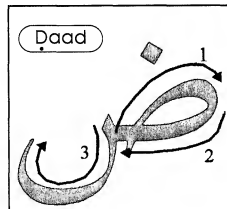


ص ص ص ص ص



Blank lines for practicing the letter Sad.

ض ض ض ض ض

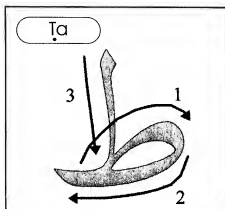


Blank lines for practicing the letter Dhad.

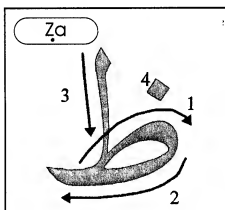
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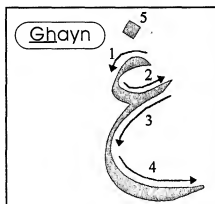
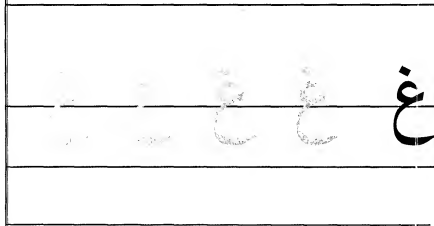
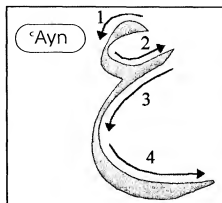
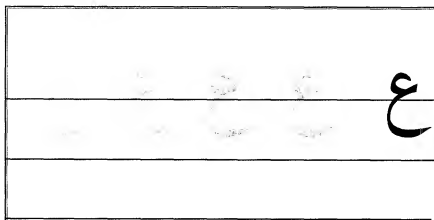
ط ط ط ط ط



ظ ظ ظ ظ ظ



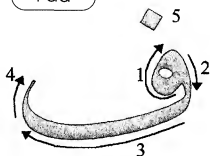
Write over the letters below, then continue copying to complete the page.



Write over the letters below, then continue copying to complete the page.

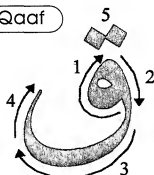
ف

Faa



ق

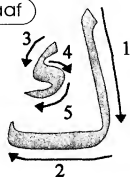
Qaaf



Write over the letters below, then continue copying to complete the page.

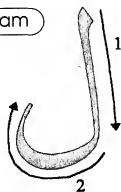
ك ك ك ك ك

Kaaf



ل ل ل ل ل

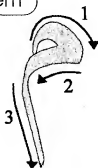
Laam



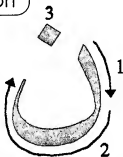
Write over the letters below, then continue copying to complete the page.



Meem



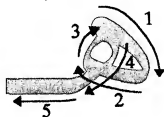
Noon



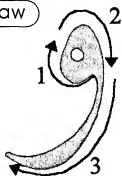
Write over the letters below, then continue copying to complete the page.



Haa



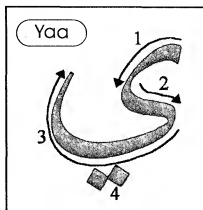
Waaw



Write over the letters below, then continue copying to complete the page.



ي ي ي ي ي



Here is the complete Arabic alphabet.  
Can you read all the letters?

Start here!



ا	ب	ت	ث	ج
ح	خ	د	ذ	ر
ز	س	ش	ص	ض
ط	ظ	ع	غ	ف
ق	ك	ل	م	ن
هـ	و	ي		

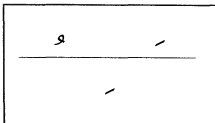
Can you fill in the missing letters  
in the alphabet below?



ج				ا
	ذ			ح
	ص			ز
ف				
ن		ل		ق
			و	

## The Short Vowels

The following are the three short Arabic vowels. They are written above or below the Arabic letters.



i) Fatha

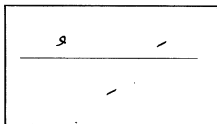


This is a short diagonal stroke written above an Arabic letter. It is pronounced 'a', as in the English word 'cat'.

Read the alphabet below with fatha on each letter.

أَ	بَ	تَ	ثَ	جَ
حَ	خَ	دَ	ذَ	رَ
زَ	سَ	شَ	صَ	ضَ
طَ	ظَ	عَ	غَ	فَ
قَ	كَ	لَ	مَ	نَ
هَ	وَ	يَ		

## The Short Vowels – Continued



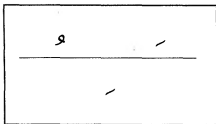
ii) Kasra


This is a short diagonal stroke written below an Arabic letter.  
It is pronounced 'i', as in the English word 'bit'.

Read the alphabet below with kasra on each letter.

اِ	بِ	تِ	ثِ	جِ
حِ	خِ	دِ	ذِ	رِ
زِ	سِ	شِ	صِ	ضِ
طِ	ظِ	عِ	غِ	فِ
قِ	كِ	لِ	مِ	نِ
هِ	وِ	يِ		

## The Short Vowels – Continued



- iii) Damma  This is like a very small 'waaw' written above an Arabic letter.  
It is pronounced 'u', as in the English word 'bull'.

Read the alphabet below with damma on each letter.

أ	ب	ت	ث	ج
ح	خ	د	ذ	ر
ز	س	ش	ص	ض
ط	ظ	ع	غ	ف
ق	ك	ل	م	ن
هـ	و	ي		

Practise reading your alphabet with fatha, kasra and damma (a, i, u).

أَ اُ	بَ بِ بُ	تَ تِ تُ	ثَ ثِ ثُ
جَ جِ جُ	حَ حِ حُ	خَ خِ خُ	دَ دِ دُ
ذَ ذِ ذُ	رَ رِ رُ	زَ زِ زُ	سَ سِ سُ
شَ شِ شُ	صَ صِ صُ	ضَ ضِ ضُ	طَ طِ طُ
ظَ ظِ ظُ	عَ عِ عُ	غَ غِ غُ	فَ فِ فُ
قَ قِ قُ	كَ كِ كُ	لَ لِ لُ	مَ مِ مُ
نَ نِ نُ	هَ هِ هُ	وَ وِ وُ	يَ يِ يُ

Can you read the following Arabic words?

he stops يَقِفُ	he thanked شَكَرَ	he read قَرَأَ
he desired, wished رَغِبَ	he was good حَسُنَ	he understood فَهِمَ
he laughed ضَحِكَ	he was endowed with رُزِقَ	he wrote كَتَبَ
he joined لَحِقَ	it was known عُلِمَ	he describes يَصِفُ

# Joining up Arabic letters (For an explanation, please see p. 27)

By itself	Joined	End	Middle	Beginning
ا	ااا	ـا	ـا	ا *
ب	ببب	ـب	ـب	ب
ت	تتت	ـت	ـت	ت
** ة	تتة	ـة	ـت	تـ
ث	ثثث	ـث	ـث	ث
ج	ججج	ـج	ـج	ج
ح	ححح	ـح	ـح	ح
خ	خخخ	ـخ	ـخ	خ
د	د د د	ـد	ـد	د *
ذ	ذ ذ ذ	ـذ	ـذ	ذ *
ر	ر ر ر	ـر	ـر	ر *
ز	ز ز ز	ـز	ـز	ز *
س	سسس	ـس	ـس	س
ش	ششش	ـش	ـش	ش

\* The six starred 'naughty' letters cannot be joined to the left. For an explanation, see p. 27.

\*\* Sometimes at the end of a word the letter taa is written ة or ـة which is called taa marbuta.

By itself

Joined

End

Middle

Beginning

ص

صصص

ص

ص

ص

ض

ضضض

ض

ض

ض

ط

ططط

ط

ط

ط

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ييي

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ي

## Joining up Arabic letters – continued

So far, we have learned how to write the Arabic letters when they are not joined together. However, Arabic words are usually written in a joined-up form. Most letters of the Arabic alphabet can be joined on either side. The shape of each letter changes according to its position within a word. These different forms must be learnt so that one can recognise the letters when they are combined together to make words.

Each letter has four forms: beginning, middle, end and by itself. On the previous two pages you will find a table showing how each letter is written according to its position in a word.

### The 'Naughty' Letters

There are six 'naughty' letters which refuse to join on to any letter after them (in other words, to the left of them). However, they do allow other normal letters to join them from the right. The 'naughty' letters are:

ا د ذ ز و

A normal letter written after a naughty letter cannot take the middle form. It will take the beginning form instead, unless it is the last letter of a word, in which case it will take the 'by itself' form.

### Exercise

Write out the Arabic alphabet in the boxes below, and draw a circle around the six 'naughty' letters.

				ا
		ي		

## Practice with the 'Naughty' Letters

ا د ذ ر ز و

ذ + ب ← ذب

ب + ذ ← بذ

د + ب ← دب

ب + د ← بد

ا + ب ← اب

ب + ا ← با

و + ل ← ول

ل + و ← لو

ز + ف ← زف

ف + ز ← فز

ر + ب ← رب

ب + ر ← بر

What happens when both the letters are naughty?

ا + د ← اد

د + ا ← دا

ذ + و ← ذو

و + ذ ← وذ

ا + و ← او

و + ا ← وا

ر + ز ← رز

ز + ر ← زر

د + ر ← در

ر + د ← رد

ا + ذ ← اذ

ذ + ا ← ذا

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



he looked for; he researched	بَحَثَ	بَحَثَ	بَحَثَ
he stood firm	ثَبَّتَ	ثَبَّتَ	ثَبَّتَ
he drank	شَرَبَ	شَرَبَ	شَرَبَ
he scattered	نَشَرَ	نَشَرَ	نَشَرَ
he left	تَرَكَ	تَرَكَ	تَرَكَ
he covered, concealed	سَتَرَ	سَتَرَ	سَتَرَ

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



he gathered	جَمَعَ	ج م ع
he prostrated	سَجَدَ	س ج د
he went out	خَرَجَ	خ ر ج
he praised	حَمَدَ	ح م د
he protected, guarded	حَفِظَ	ح ف ظ
he explained	شَرَحَ	ش ر ح

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



he shouted	صَرَخَ	صَرَخَ	صَرَخَ
he boasted; he was proud	فَخَّرَ	فَخَّرَ	فَخَّرَ
he entered	دَخَلَ	دَخَلَ	دَخَلَ
he turned up	وَرَدَ	وَرَدَ	وَرَدَ
he chased away; he repelled	طَرَدَ	طَرَدَ	طَرَدَ
he regretted	نَدِمَ	نَدِمَ	نَدِمَ

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



he remembered	ذَكَرَ	ذَكَرَ	ذَكَرَ
he purified	هَذَبَ	هَذَبَ	هَذَبَ
he took	أَخَذَ	أَخَذَ	أَخَذَ
he thanked	شَكَرَ	شَكَرَ	شَكَرَ
he raised	رَفَعَ	رَفَعَ	رَفَعَ
he claimed, alleged	زَعَمَ	زَعَمَ	زَعَمَ

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



<p>he fastened; he was resolute</p>	حَزَمَ	حَزَمَ	حَزَمَ
<p>he descended, went down</p>	نَزَلَ	نَزَلَ	نَزَلَ
<p>he urged, incited</p>	حَفَزَ	حَفَزَ	حَفَزَ
<p>he read</p>	قَرَأَ	قَرَأَ	قَرَأَ
<p>he washed</p>	غَسَلَ	غَسَلَ	غَسَلَ
<p>he dozed; he was sleepy</p>	نَعَسَ	نَعَسَ	نَعَسَ

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



he was active, energetic	نَشِطَ	نَشِطَ	نَشِطَ
he was thirsty	عَطِشَ	عَطِشَ	عَطِشَ
he was patient	صَبَرَ	صَبَرَ	صَبَرَ
he stuck (s.th.)	لَصِقَ	لَصِقَ	لَصِقَ
he laughed	ضَحِكَ	ضَحِكَ	ضَحِكَ
it decreased, became less	نَقَصَ	نَقَصَ	نَقَصَ

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



he arose, got up	نَهَضَ	نَهَضَ	نَهَضَ
he looked at	نَظَرَ	نَظَرَ	نَظَرَ
he digested	هَضَمَ	هَضَمَ	هَضَمَ
he cut	قَطَعَ	قَطَعَ	قَطَعَ
he tied	رَبَطَ	رَبَطَ	رَبَطَ
he appeared	ظَهَرَ	ظَهَرَ	ظَهَرَ

# Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



it became small, little	صَغُرَ	صَغُرَ	صَغُرَ
he was distinguished; he excelled	نَبَغَ	نَبَغَ	نَبَغَ
he opened	فَتَحَ	فَتَحَ	فَتَحَ
he blew; he inflated	نَفَخَ	نَفَخَ	نَفَخَ
he stopped; he stood	وَقَفَ	وَقَفَ	وَقَفَ
he caught up with someone	لَحِقَ	لَحِقَ	لَحِقَ

## Practice with joining letters

Copy out the words onto the lines provided, and learn how to join the letters.



he grabbed, seized	مَسَكَ	مَسَكَ	مَسَكَ
he turned s.th. over	قَلَبَ	قَلَبَ	قَلَبَ
he swallowed	بَلَغَ	بَلَغَ	بَلَغَ
he prevented; he forbade	مَنَعَ	مَنَعَ	مَنَعَ
it was nice, good, suitable	حَسُنَ	حَسُنَ	حَسُنَ
he forgot	نَسِيَ	نَسِيَ	نَسِيَ

## Practice with joining letters

Join the groups of letters to make words in the boxes provided.



سَجَدَ	he prostrated	رَكَعَ	he bowed
سَجَدَ	سَ جَ دَ	رَكَعَ	رَكَعَ
	it rained		he went
	مَ طَرَر		ذَهَبَ
	he made room/space for		he was full up (food)
	فَ سَ حَ		شَبَعَ
	he accepted		he sat
	قَبَلَ		جَلَسَ
	he was allowed, permitted		he was kind, generous
	أُذِنَ		سَمَحَ
	he advised		he was astonished
	نَصَحَ		دَهِشَ
	he ripened		he knew
	يَنَعَ		عَرَفَ
	it became great		he met
	عَظُمَ		لَقِيَ

## Practice with joining letters

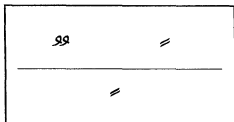
Join the groups of letters to make words in the boxes provided.




سَحَبَ	he withdrew, pulled out	قَصَرَ	it was short
سَحَبَ	it was numerous	قَصَرَ	he emptied; he finished
كَثُرَ	he endowed with	فَرَّغَ	he demanded, requested
رُزِقَ	he matured; it ripened	طَلَبَ	he triumphed
نَضَجَ	he spent the night awake	ظَفَرَ	he was quick, fast
سَهَرَ	he was sorry, regretted	سَرَعَ	he abstained from
أَسَفَ	he was ill, unwell	زَهَدَ	he gathered, assembled
مَرَضَ	he passed (an exam)	حَفَلَ	he was angry
نَجَحَ		غَضِبَ	

## Tanween

The three short Arabic vowels, fathā, kasra and damma, can be doubled. This is known as "tanween", and it changes the sound of the vowels.

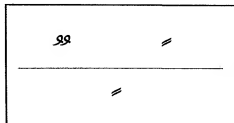


- 1) Tanween fathā (fathātaan)  This is two short diagonal strokes written above an Arabic letter. It is pronounced 'an', as in the English word 'man'. It is usually supported by an alif.

Read the alphabet below with tanween fathā on each letter.

أَ	بَ	تَ	ثَ	جَ
حَ	خَ	دَ	ذَ	رَ
زَ	سَ	شَ	صَ	ضَ
طَ	ظَ	عَ	غَ	فَ
قَ	كَ	لَ	مَ	نَ
هَ	وَ	يَ		

## Tanween (Continued)



ii) Tanween kasra (kasrataan) \_\_\_\_\_

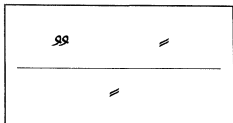
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
This is two short diagonal strokes written below an Arabic letter. It is pronounced 'in', as in the English word 'win'.

Read the alphabet below with tanween kasra on each letter.


اِ	بِ	تِ	ثِ	جِ
حِ	خِ	دِ	ذِ	رِ
زِ	سِ	شِ	صِ	ضِ
طِ	ظِ	عِ	غِ	فِ
قِ	كِ	لِ	مِ	نِ
هِ	وِ	يِ		

## Tanween (Continued)



iii) Tanween ḍamma (ḍammataan) 

This is two dammas written above an Arabic letter. It is pronounced 'un', as in the English word 'bun'.

Sometimes it is written like this: 

Read the alphabet below with tanween ḍamma on each letter.

 ج	 ث	 ت	 ب	 أ
 ر	 ذ	 د	 خ	 ح
 ض	 ص	 ش	 س	 ز
 ف	 غ	 ع	 ظ	 ط
 ن	 م	 ل	 ك	 ق
		 ي	 و	 ه

## Practice with tanween

Practise reading the following words that have been written with tanween. Copy each word out onto the empty line below the word.

bell	جَرَسًا	pen	قَلَمٌ	boy	وَلَدٌ	father	أَبٌ
travel	سَفَرٌ	hundred	مِئَةٌ	hand	يَدٌ	lion	أَسَدٌ
horse	فَرَسًا	present	هِدِيَّةٌ	goat	غَنَمٌ	mouth	فَمٌ
ball	كُرَةٌ	cherries	كَرَزٌ	lip	شَفَةٌ	never	أَبَدًا
king	مَلِكًا	mountain	جَبَلًا	carrot	جَزَرٌ	brother	أَخٌ
pyramid	هَرَمٌ	tree	شَجَرَةٌ	camel	جَمَلٌ	man	رَجُلًا

## The Long Vowels (Madd)

Three letters of the Arabic alphabet are used to lengthen the sounds of the short vowels fathā, kasra and ḍamma. These letters are:

اَ يَ وَ

### 1) Alif al-madd

Alif is used to lengthen the "a" sound of fathā into an "aa" sound.

Note the special shape of laam when it is joined to alif below.

آ = ا + أ
-----------

Read the alphabet below with alif al-madd (the long fathā) on each letter.

جَا	ثَا	تَا	بَا	آ
رَا	ذَا	دَا	خَا	حَا
ضَا	صَا	شَا	سَا	زَا
فَا	غَا	عَا	ظَا	طَا
نَا	مَا	لَا	كََا	قَا
		يَا	وَا	هَا

## The Long Vowels (Madd) – Continued

اَ	يَ	وَ
----	----	----

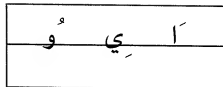
### ii) Yaa al-madd

Yaa al-madd is used to lengthen the "i" sound of kasra into an "ee" sound.

Read the alphabet below with yaa al-madd (the long kasra) on each letter.

جِي	ثِي	تِي	بِي	إِي
رِي	ذِي	دِي	خِي	حِي
ضِي	صِي	شِي	سِي	زِي
فِي	غِي	عِي	ظِي	طِي
نِي	مِي	لِي	كِي	قِي
		يِي	وِي	هِي

## The Long Vowels (Madd) – Continued



### iii) Waaw al-madd

Waaw al-madd is used to lengthen the "u" sound of ḍamma into an "oo" sound.

Read the alphabet below with waaw al-madd (the long ḍamma) on each letter.

أُ	بُ	تُ	ثُ	جُ
حُ	خُ	دُ	ذُ	رُ
زُ	سُ	شُ	صُ	ضُ
طُ	ظُ	عُ	غُ	فُ
قُ	كُ	لُ	مُ	نُ
هُ	وُ	يُ		

## Practice with Madd

Read the words below, then copy them out onto the lines provided.



سَاعَة



بَاب



كِتَاب



رِيشَة



فِيل



سَرِير



بُومَة



دُودَة



حُوت

## Sukoon

A small circle called sukoon, written above a letter of the Arabic alphabet, is used to show that the letter below it has no vowel: \_\_\_\_\_. All you hear is the shortened sound of the letter, so jeem becomes 'j', kaaf becomes 'k' and sheen becomes 'sh' etc.

Try reading the following words: كَمْ لَمْ مِنْ قُلْ قِفْ بَلْ عُدْ

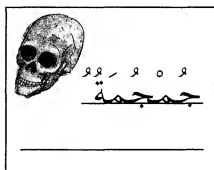
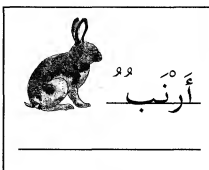
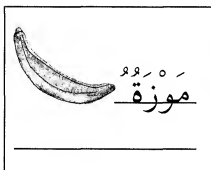
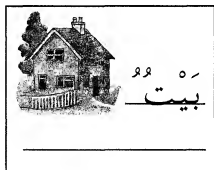
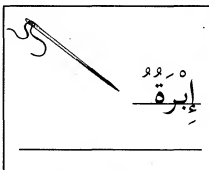
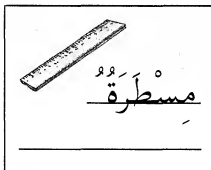
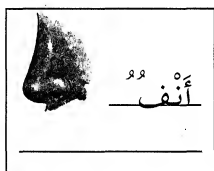
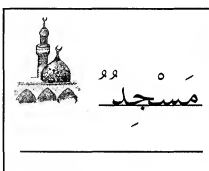
When there is a fatha followed by a yaa with a sukoon on it, it makes an '-ay' sound.

e.g. بَيْنَ زَيْتُونٍ لَيْمُونٍ بَيْضَةٌ عَيْنٌ جَيْبٌ أَيْنَ لَيْلٍ

When there is a fatha followed by a waaw with a sukoon on it, it makes an '-ow' sound:

لَوْ زَوْجٌ لَوْكَ فَوْقَ جَوْرَبٍ نَوْمٌ خَوْفٌ يَوْمٌ





Read the words below, then copy them out onto the lines provided.






# Shadda

Shadda is a symbol written above a letter to show that the letter has been doubled and therefore sounds stronger.

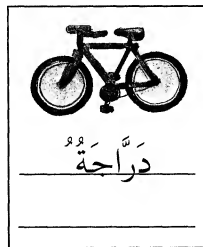
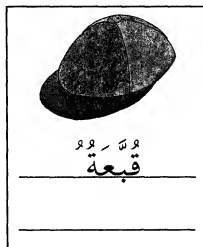
The symbol for shadda looks like this: 

The short vowels are written with shadda like this:  or  or  or 

Study these examples:

 ب = ر + ر + ب	 ر = ب + ب + ر	 أ = م + م + م
--	---	---

Read the words below, then copy them out onto the lines provided.



## Similar sounding letters

As you will have realised by now, some pairs of Arabic letters have similar sounds, so extra care must be taken to pronounce each letter correctly. Below are some pairs of words which illustrate this point. Incorrect pronunciation would change their meaning. For example:

قَلْب means heart, whereas كَلْب means dog!

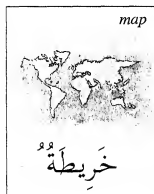
Practise reading the words below and copy them into your exercise book. When you feel confident that you can tell the difference between the similar sounds, ask your Arabic teacher to test you by reading them aloud to you as a dictation exercise.

هَلَكَ he perished, died; he was annihilated, destroyed	حَلَقَ he shaved	كَلْبٌ a dog	قَلْبٌ a heart
طَابَ he was good, pleasant, agreeable	تَابَ he repented	رَكَدَ it was still, motionless, stagnant	رَقَدَ he slept; went to bed, lay down
طِينٌ clay, soil	تِينٌ a fig	كَسَدَ (of merchandise) it found no market; it didn't sell	قَصَدَ he intended
ظَلِيلٌ shady, shaded	ذَلِيلٌ despicable, contemptible; lowly, abject, servile	ضَرَبَ hitting, beating, striking	دَرَبَ a path, trail, track; a mountain pass
صَبَّ he poured, emptied	سَبَّ he insulted, reviled; he cursed, swore	بَعْضَ some, a few	بَعْدَ after
صَبَحَ he offered a morning drink (to someone)	سَبَحَ he swam	ضَلَّ he went astray, lost his way	دَلَّ he led, he showed the way
عَقَلَ reason, discernment; mind, intellect	أَكَلَ food	ضَرَسَ a molar tooth	دَرَسَ a lesson, class; study

ت ت ت ت ة

ب ب ب ب

ا ا ا ا ا



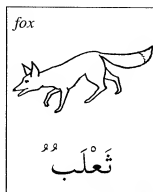
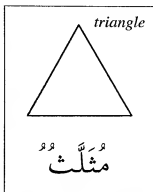
Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

ج.. سة	مك... ..	بیت ..	نبوب ..	سد ..
تا ..	بوت ..	خريط ..	باب ..	مبذن ..

ح ح ح ح ح

ج ج ج ج ج

ث ث ث ث ث



Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

... حـجـ ..	مـسـجـد	فـ. لـ	أـ. لـ. اـ ..	... حـمـة
مـ. دـ ..	تـوت	تـمـسـاـ ..	عـلبـ ..	مـلـ ..

ذ ذ ذ

د د د

خ خ خ

watermelon



بَطِيخ

peach



خَوْخ

cucumber



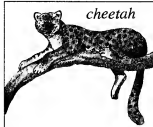
خِيَار

bread



خَبْز

cheetah



فَهْد

grasshopper



جَنْدَب

chicken



دَجَاجَة

cockerel



دِيَك

shoe



حِذَاء

sweetcorn



ذَرَّة

tail



ذَنْب

wolf



ذَيْب

Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

فَه..

نَب..

يَار..

بِز..

يَك..

جَنْد..ب

بَطِيء..

و..و..

د...جَة

ح...ء

س س س س س

ز ز ز ز

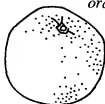
ر ر ر ر

carrot



جزر

orange



برتقال

cherries



كرز

feather



ريشة

butcher



جزار

bread



خبز

gazelle



غزال

giraffe



زرافة

squirrel



سنجاب

eagle



نسر

pineapple



أناناس

fish



سمكة

Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

..نُجَاب

..رَافَة

..مكة

جَ..ار

كَ..ز

..يش..

...ن

ب..قال

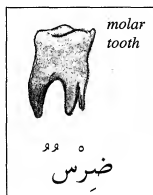
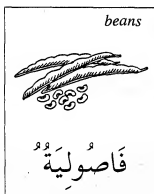
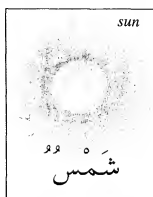
أنا..

غَ...ل

ض ض ض ض ض

ص ص ص ص ص

ش ش ش ش ش



Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

ب..ل	رس..	بي..ة	من...ة	فا..ولية
قمي..	ف..عة	بل..	ر..ة	م..م..

ع ع ع ع

ظ ظ ظ ظ

ط ط ط ط

wall



حَائِطٌ

watermelon



بَطِيخٌ

birds



طَيُورٌ

aeroplane

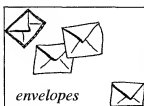


طَائِرَةٌ

finger nail



ظَفَرٌ



envelopes

ظُرُوفٌ

spectacles



نَظَّارَةٌ

antelope



ظَبْيٌ

square



مَرَبَعٌ

snake



ثُعْبَانٌ

grapes



عَنْبٌ

scorpion.



عَقْرَبٌ

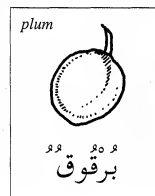
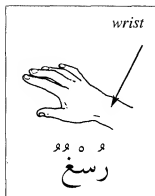
Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

..يو..	...ي	ب..ي..	ث..ان	..قر..
..فر	...مر	..نب	ن...ة	...حا

ق ق ق ق ق

ف ف ف ف ف

غ غ غ غ غ



Complete the words below by filling in the missing letter or letters, and also all the vowel sounds.

بب..ء	..زال	ص..رة	..راب	..طا.
..ك	..طر	...بر	قذ..	ح..بة

م م م

ل ل ل

ك ك ك

window



شِبَاك

sugar



سُكَّر

ball



كُرَّة

book



كِتَاب

tail



ذَيْل

heart



قَلْب

bee



نَحْلَة

lioness



لَبْوَة

pen



قَلَم

eraser



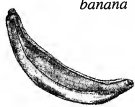
مِمْحَاة

scissors



مِقْص

banana



مَوْزَة

Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

..حَاة

شِبَا..

لِ..وَة

..وَة

..تَاب

..رَة

قِ..م

ذِ..

قِ..ب

نحِ..

ه ه ه

ن ن ن

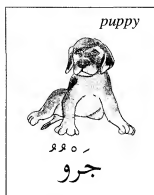


Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

ين.	ق..وَة	حصا..	و...و	د..د.
كبوت..	غ..م	أس..ل.	م..ر	ج..مة

ي ي ي ي

و و و و



Complete the words below by filling in the missing letter or letters,  
and also all the vowel sounds.

شـ. كة	سر..	طا... .	ردة.	رـ. رة.
جر..	ع... .	كر... .	تـ... ة	د..

## The moon letters

ا ب ج ح خ ع غ ف ق ك م ه و ي

The Arabic word for 'the' is 'al' (alif followed by laam). It is not written separately. Rather, it joins onto the word it defines.

ال = the

The Arabic alphabet is divided into two groups of letters: the moon letters and the sun letters. The moon letters are shown above. When 'al' is followed by a word beginning with a moon letter, then 'al' is written with a sukoon on the laam.

In the first example below, 'arnabun' (a rabbit) becomes 'al-arnabu' (the rabbit). Note how the tanween at the end of a word without 'al' changes into a single short vowel once 'al' is added. e.g. arnabun becomes al-arnabu.

مَسْجِدٌ ← الْمَسْجِدُ	عَيْنٌ ← الْعَيْنُ	أَرْنَبٌ ← الْأَرْنَبُ
هَدَّهْدٌ ← الْهَدَّهْدُ	غَنَمٌ ← الْغَنَمُ	بُومَةٌ ← الْبُومَةُ
وَرْدَةٌ ← الْوَرْدَةُ	فِيلٌ ← الْفِيلُ	جَمَلٌ ← الْجَمَلُ
يَمَامَةٌ ← الْيَمَامَةُ	قَمَرٌ ← الْقَمَرُ	حِصَانٌ ← الْحِصَانُ
	كِتَابٌ ← الْكِتَابُ	خِنْزِيرٌ ← الْخِنْزِيرُ

## Exercise

Copy out the following words on the lines provided, adding 'al' to each word. Remember to change the two dammas at the end of each word into one damma.

هَلَالٌ	غُرَابٌ	أَنْفٌ ← الْأَنْفُ
وَسَادَةٌ	قِرْدٌ	بَطَّةٌ
يَدٌ	مِهْرٌ	حَوْتٌ

## The sun letters

ت ث د ذ ر ز س ش ص ض ط ظ ن ل

The sun letters are shown above. Sun letters are written with a shadda when they come straight after 'al'. The laam of 'al' does not take a sukoon. Instead, it becomes a silent letter.

In the first example below, 'taajun' (a crown) becomes 'at-taaju' (the crown). Notice the strong sound of the 'ta', and note how you cannot hear the 'laam' at all.

Once again, the tanween at the end of a word without 'al' changes into a single short vowel once 'al' is added. e.g. taajun becomes at-taaju.

طَبْلَةٌ ← طَبْلَةٌ	زَرَّافَةٌ ← زَرَّافَةٌ	تَاجٌ ← تَاجٌ
ظَفَرٌ ← ظَفَرٌ	سَاعَةٌ ← سَاعَةٌ	ثَعْلَبٌ ← ثَعْلَبٌ
لِسَانٌ ← لِسَانٌ	شَمْسٌ ← شَمْسٌ	دَبٌ ← دَبٌ
نَجْمَةٌ ← نَجْمَةٌ	صَارُوخٌ ← صَارُوخٌ	ذِرَاعٌ ← ذِرَاعٌ
	ضِرْسٌ ← ضِرْسٌ	رِيشَةٌ ← رِيشَةٌ

## Exercise

Copy out the following words on the lines provided, adding 'al' to each word. Remember to change the two dammas at the end of each word into one damma.

ظَهْرٌ	سَرِيرٌ	تَيْنٌ ← أَلْتَيْنِ
لَحْمٌ	شَفَةِ	دَجَاجَةٌ
نَحْلَةٌ	طَاوِلَةٌ	زَهْرَةٌ

## Exercise

Sort out the words in the box below into two groups: those beginning with sun letters and those beginning with moon letters. Write them in the columns provided, adding 'al' to the beginning of each word.

خَفَّاشٌ	سَرِيرٌ	قَلَمٌ	لَيْمُونٌ	جَزَرٌ
عَجَلَةٌ	شَوْكَةٌ	إِجَاصٌ	ثَعْلَبٌ	
دَرَّاجَةٌ	فَهْدٌ	مَوْزَةٌ	نَعَامَةٌ	طَائِرَةٌ

### Sun Letter Words

### Moon Letter Words

الشَّوْكَةُ

## Al-alif al-maqsura

Al-alif al-maqsura is a type of alif which appears at the end of some words. It always has a fatha before it. Read the examples below and copy them out into your exercise book.

لَيْلَى	أَدَى	إِلَى ↓
مُوسَى	تَمَنَّى	عَلَى
عِيسَى	اسْتَدْعَى	حَتَّى
مُصْطَفَى	فَتَى	بَلَى
مَرَبَّى	قُرَى	رَمَى
الْمُسْتَشْفَى	هُدَى	سَعَى
الْمُسْتَدْعَى	سَلِمَى	يَخْشَى

سَبِّحْ اسْمَ رَبِّكَ الْأَعْلَى. الَّذِي خَلَقَ فَسَوَّى.  
وَالَّذِي قَدَّرَ فَهَدَى. وَالَّذِي أَخْرَجَ الْمَرْعَى.  
(سُورَةُ الْأَعْلَى)

## Reading practice with hamza

Below are examples of hamza in its various forms and positions. Read the words out loud and copy them into your exercise book.

ضَوْءٌ	لَاجِئٌ	مَلِئَةٌ	تَوَّامٌ	أَنَّ
جَاءَ	شَيْءٌ	يُودِي	رَأْسٌ	إِنَّ
بَدَأَ	عَبَاءٌ	رُؤُوسٌ	تَأْيِيدٌ	أُذُنٌ
قَرَأَ	قَضَاءٌ	مُؤْمِنٌ	أُهْنِئْكُمْ	رَأَيْتُ
أَشْيَاءٌ	جَرِيءٌ	رُؤْيَةٌ	سَيِّئَةٌ	سَأَلَ
بَدَأَ	يُضِيءُ	يَوْمٌ	تَطْمِئِنُّ	الْمَرْأَةُ
هُدًى	وَضُوءٌ	هُؤْلَاءُ	سُئِلَ	رَأَى
هَنِئًا	بَطِيءٌ	خُلَطَاؤُهُ	أَفْعِدَةٌ	أَسْأَلُكَ
مَاءٌ	يَتَسَاءَلُ	اِقْرَأْ	ضَعِيلٌ	مَلَأْتُ
ابْتِدَاءٌ	مَرْوَةٌ	لُؤْلُؤٌ	فَوَائِدٌ	امْرَأَةٌ

## Reading practice

Read the following familiar Islamic phrases and learn their meanings.

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ. In the name of Allah, the Gracious, the Merciful.

اللَّهُ أَكْبَرُ. Allah is Greater.

سُبْحَانَ اللَّهِ. Glory be to Allah.

مَا شَاءَ اللَّهُ. What Allah wishes. (A phrase used to express praise or admiration).

إِنْ شَاءَ اللَّهُ. God willing.

الْحَمْدُ لِلَّهِ. Praise be to Allah. (Thanks be to Allah).

أَسْتَغْفِرُ اللَّهَ. I ask Allah's forgiveness.

أَشْهَدُ أَنْ لَا إِلَهَ إِلَّا اللَّهُ. I testify that there is no god except Allah.

أَشْهَدُ أَنْ مُحَمَّدًا رَسُولُ اللَّهِ. I testify that Muhammad is the Messenger of Allah.

صَلَّى اللَّهُ عَلَيْهِ وَسَلَّمَ. May the blessing and peace of Allah be upon him. (A phrase spoken after mentioning our Prophet's name).

أَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ. I seek protection in Allah from the accursed Shaytan.

جَزَاكَ اللَّهُ خَيْرًا. (To a boy or man): May Allah reward you greatly.

جَزَاكَ اللَّهُ خَيْرًا. (To a girl or woman): May Allah reward you greatly.

السَّلَامُ عَلَيْكُمْ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ. May the peace and blessings of Allah be upon you. (Islamic greeting).

وَعَلَيْكُمْ السَّلَامُ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ. And may the peace and blessings of Allah be upon you too. (Reply to Islamic greeting).

# Ninety-nine perfect names of Allah

## أَسْمَاءُ اللَّهِ الْحُسْنَى

Read the beautiful names of Allah listed below and copy them into your exercise book, separating them into two groups according to whether the letter after the initial 'al-' is a sun letter or a moon letter.

هُوَ اللَّهُ الَّذِي لَا إِلَهَ إِلَّا هُوَ

الرَّحْمَنُ	الرَّافِعُ	الْبَارِئُ	الْغَفُورُ
الرَّحِيمُ	الْمُعِزُّ	الْمُصَوِّرُ	الشَّكُورُ
الْمَلِكُ	الْمُذِلُّ	الْغَفَّارُ	الْعَلِيُّ
الْقُدُّوسُ	السَّمِيعُ	الْقَهَّارُ	الْكَبِيرُ
السَّلَامُ	الْبَصِيرُ	الْوَهَّابُ	الْحَفِيفُ
الْمُؤْمِنُ	الْحَكَمُ	الرَّزَّاقُ	الْمُقِيتُ
الْمُهَيِّمُ	الْعَدْلُ	الْفَتَّاحُ	الْحَسِيبُ
الْعَزِيزُ	اللَّطِيفُ	الْعَلِيمُ	الْجَلِيلُ
الْجَبَّارُ	الْخَبِيرُ	الْقَابِضُ	الْكَرِيمُ
الْمُتَكَبِّرُ	الْحَلِيمُ	الْبَاسِطُ	الرَّقِيبُ
الْخَالِقُ	الْعَظِيمُ	الْخَافِضُ	الْمُجِيبُ

# Ninety-nine perfect names of Allah

الْوَاسِعُ	الْمُعِيدُ	الْآخِرُ	الْجَامِعُ
الْحَكِيمُ	الْمُحْيِي	الظَّاهِرُ	الْغَنِيُّ
الْوَدُودُ	الْمُمِيتُ	الْبَاطِنُ	الْمُغْنِي
الْمَجِيدُ	الْحَيُّ	الْوَالِي	الْمُعْطِي
الْبَاعِثُ	الْقَيُّومُ	الْمُتَعَالِي	الْمَانِعُ
الشَّهِيدُ	الْوَاجِدُ	الْبَرُّ	الضَّارُّ
الْحَقُّ	الْمَاجِدُ	التَّوَّابُ	النَّافِعُ
الْوَكِيلُ	الْوَاحِدُ	الْمُنْتَقِمُ	النُّورُ
الْقَوِيُّ	الصَّمَدُ	الْعَفُوُّ	الْهَادِي
الْمَتِينُ	الْقَادِرُ	الرَّؤُوفُ	الْبَدِيعُ
الْوَلِيُّ	الْمُقْتَدِرُ	مَالِكُ الْمُلْكِ	الْبَاقِي
الْحَمِيدُ	الْمُقَدِّمُ	ذُو الْجَلَالِ -	الْوَارِثُ
الْمُحْصِي	الْمُؤَخِّرُ	وَالْإِكْرَامِ	الرَّشِيدُ
الْمُبْدِيُّ	الْأَوَّلُ	الْمُقْسِطُ	الصَّبُورُ

## سُورَةُ الْفَاتِحَةِ

In the name of Allah, the Gracious, the Merciful.

Praise be to Allah, Lord of the Worlds,

The Gracious, the Merciful, Lord of the Day of Judgment.

You alone do we worship, and to You alone do we turn for help.

Guide us on the straight path,

The path of those whom You have favoured,

Not the path of those who earn Your anger, nor of those who go astray.

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ .

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ .

الرَّحْمَنِ الرَّحِيمِ . مَالِكِ يَوْمِ الدِّينِ .

إِيَّاكَ نَعْبُدُ وَإِيَّاكَ نَسْتَعِينُ .

اهْدِنَا الصِّرَاطَ الْمُسْتَقِيمَ .

صِرَاطَ الَّذِينَ أَنْعَمْتَ عَلَيْهِمْ

غَيْرِ الْمَغْضُوبِ عَلَيْهِمْ وَلَا الضَّالِّينَ .

## آيَةُ الْكُرْسِيِّ

God – there is no god but Him, the Ever-Living, the Self-Subsisting.

Neither slumber nor sleep overtake Him.

To Him belong all that is in the heavens and all that is on the earth.

Who is there that could intercede with Him, unless it be by His leave?

He knows all that lies open before men and all that is hidden from them, whereas they cannot encompass anything of His knowledge save that which He wills [them to attain].

His throne extends over the heavens and the earth, and he never wearies of guarding and preserving them, for He is the Most High, the Supreme [in glory].

اللَّهُ لَا إِلَهَ إِلَّا هُوَ الْحَيُّ الْقَيُّومُ

لَا تَأْخُذُهُ سِنَّةٌ وَلَا نَوْمٌ

لَهُ مَا فِي السَّمَاوَاتِ وَمَا فِي الْأَرْضِ

مَنْ ذَا الَّذِي يَشْفَعُ عِنْدَهُ إِلَّا بِإِذْنِهِ

يَعْلَمُ مَا بَيْنَ أَيْدِيهِمْ وَمَا خَلْفَهُمْ

وَلَا يُحِيطُونَ بِشَيْءٍ مِنْ عِلْمِهِ إِلَّا بِمَا شَاءَ

وَسِعَ كُرْسِيُّهُ السَّمَاوَاتِ وَالْأَرْضَ

وَلَا يَئُودُهُ حِفْظُهُمَا وَهُوَ الْعَلِيُّ الْعَظِيمُ .